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OGC 78-5031
1 August 1978

Dist of Lib.

OLC #78-0125/1

MEMORANDUM FOR : Marlene Dana

FROM :
Assistant General Counsel

SUBJECT : OGC Records Retention Requirements List

Attached, at last, is the revision of the OGC records retention list which you have been preparing for our Office. The necessary corrections, additions, and deletions are noted on the list. I have eliminated all OLC entries based upon my understanding with of that office that there will be a separate OLC list designed to be a companion to the OGC list. Consequently, you should delete the "(LC)" entries from the master list, but preserve the separate listing of those matters to serve as the basis for producing a separate, updated OLC requirements list. is revising that document and it should be ready for revision and promulgation with the OGC list in the near future.

Att

cc: C/RAB/DDA
OLC

DECLASSIFIED WHEN SEPARATED
FROM ATTACHMENT.

MORI/CDE

~~SECRET~~